

# OnBase Update for TAC

October 14th, 2016

OnBase Status Updates,  
Issues,  
Central Document Repository Progress

# OnBase Desktop Client

- Reminder: The Desktop Client is no longer supported in OnBase 17
  - The Desktop Client is the primary method for document retrieval for AZTEC
- The AOC is developing integration with the OnBase Unity Client as a replacement
  - This will include replacing Disconnected Scanning with the Unity Client which will enable real-time scanning
  - WOB.exe re-write underway w/ DataBank for continued AZTEC support

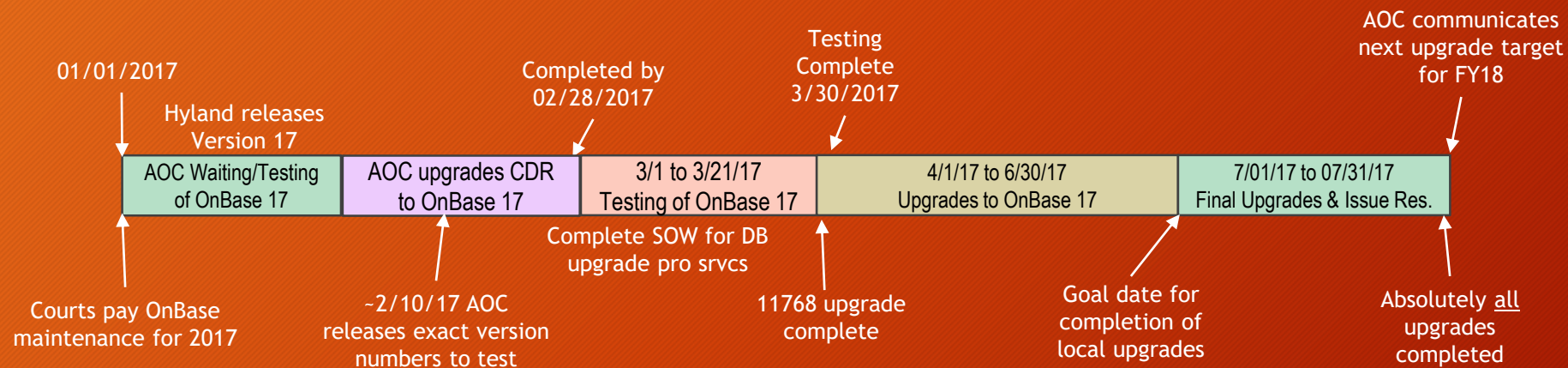
# Upgrade to OnBase 17

- OnBase Version 17 will be the minimum version required to participate in any of the eCourt products
  - Contains needed DTM bug fixes and restores broken functions
  - Now tracks locked documents missing from a transfer
  - eAccess, eBench, and eFiling depend on DTM
- AOC system upgrades in Feb/Mar 2017
  - Tested release number provided to counties at 11768 upgrade
- Local system upgrades to complete by June 30
  - DataBank streamlining prep process
  - Get an early start on SOW and testing



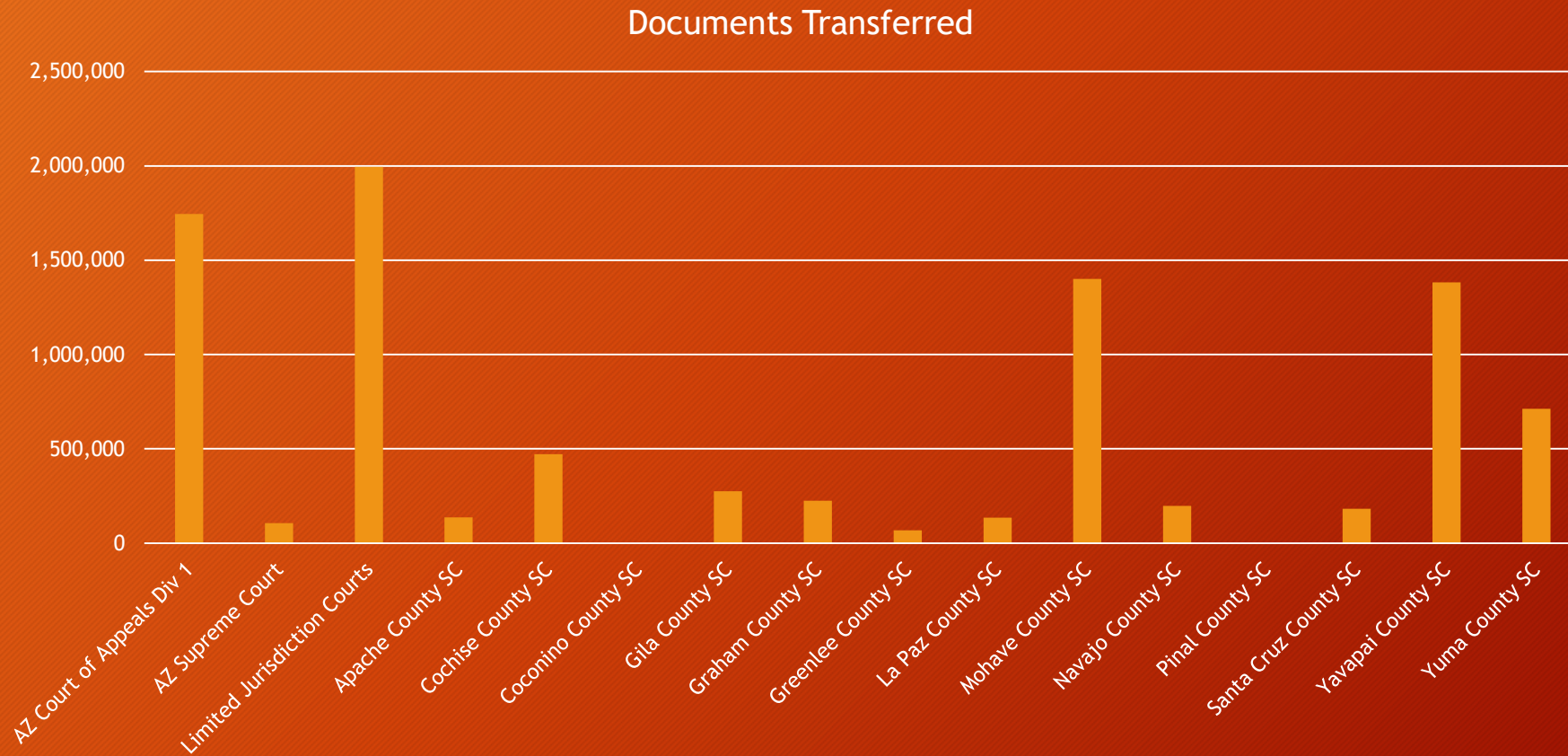
# OnBase 17 Upgrade Timeline

- Project planning + scope documentation is underway



# Central Document Repository

- 12 of the 13 Superior Courts are now contributing to the CDR



# Central Document Repository

## Document Transfer Module

- Flaw in the DTM design prevents “locked” documents from transferring to the CDR

Court Name	Documents Missing from the CDR	Total Number of Documents	Percentage Missing Documents
Apache County Superior Court	0	1	0%
Cochise County Superior Court	2	474,911	0%
Coconino County Superior Court	Not Participating		
Gila County Superior Court	4,056	278,852	1%
Graham County Superior Court	174	228,269	0%
Greenlee County Superior Court	3,016	68,131	4%
La Paz County Superior Court	4,673	138,553	3%
Mohave Superior Court	0	1,408,238	0%
Navajo County Superior Court	18,507	200,407	9%
Pinal County Superior Court	Loading Documents		
Santa Cruz County Superior Court	26,541	185,218	14%
Yavapai County Superior Court	18	1,418,860	0%
Yuma County Superior Court	232,882	733,055	32%



# Central Document Repository

## Duplicate Keywords

- Keywords are being duplicated on documents
  - This includes the Doc StorageID keyword that is used for retrieval by eCourt products
- LJ courts warned 100% QA required on scanned images (Oct. 7 RemedyForce e-mail) to catch KW problems at the source
- AOC will assist the Courts with cleanup before any eCourt products go live

Court Name	Duplicate Doc StorageIDs (08-01-2016)
Apache County Superior Court	UNKNOWN
Cochise County Superior Court	261
Coconino County Superior Court	UNKNOWN
Gila County Superior Court	45
Graham County Superior Court	132
Greenlee County Superior Court	22
La Paz County Superior Court	42
Mohave Superior Court	0
Navajo County Superior Court	37
Pinal County Superior Court	UNKNOWN
Santa Cruz County Superior Court	13
Yavapai County Superior Court	0
Yuma County Superior Court	566

# Central Document Repository

## Missing Keywords

- Some of the documents are missing keywords
  - Case Number, Sequence, Doc StorageID, Restricted, and Sealed
- The AOC suggests making these keywords 'Required Keywords' in OnBase
  - This will prevent keyword values from being empty in the future
  - AOC will create instructions to mark keywords as 'Required Keywords'
- The AOC will work with OnBase administrators to update keywords
  - Local courts already licensed for Keyword Updater



# Upcoming OnBase Training

- Intro to Workflow

- February 6<sup>th</sup> through 10<sup>th</sup> (tentative)
- Location TBD (likely @ DES in central Phoenix)
- Requires 6 students minimum
- Register at <http://training.databankimx.com/event-2088222>

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